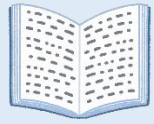


**School
Lunch Fee
Exemption**

**Subsidy
for School
Supplies**

**Subsidy for
Educational
Trips/
Visits**



Financial Aid Program for School Children 2024



This program provides subsidies/ allowances to parents who live in Funabashi and are having difficulty paying the required school expenses for financial reasons.

(An annual application is required for this program. If you have already submitted an application form for 2024-2025 school year, you do not need to apply again.)

※ In principle, you are able to apply for this program with an application form and a photocopy of your bankbook only.

(See the next page for the details.)

※ Even if you could get certified as a recipient of this program, you will not be exempted from paying the school actual expense (Gakko Choshu-kin). Payment is still required.

● **Place to submit the documents: School your child is attending**

● **The 1st application deadline : Wednesday, May 8, 2024**

※ You will not be able to receive the full amount of subsidies/ allowances if you submit your application after the 1st application deadline. Please apply as soon as possible.

An Example of Subsidies/ Allowances

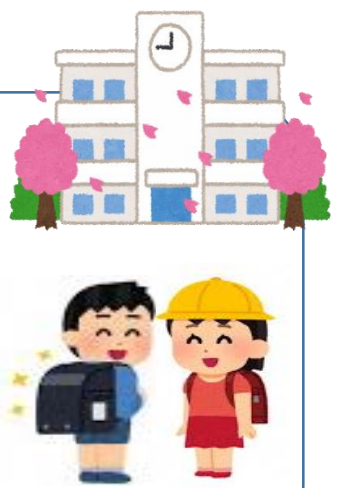
A case: the 2nd grade student of Junior High School and his/ her household is recognized as "Jun-youhogo" (= a household needing financial aids to a certain extent) from April

◇ Subsidy for school supplies: 22,730yen Subsidy for school commuting supplies: 2,270yen
Subsidy for consumables: 5,910yen = **The annual amount: 30,910yen**

※ In addition to the above, subsidies for actual expenses of educational trips/ visits and field trips are provided and school lunch fee becomes free.

★ **To parents/ guardians of the 1st grade elementary school children** ★

You are required to apply for Financial Aid Program for School Children 2024 whether or not you applied for or were approved for the Elementary School Entrance Preparation Expenses before enrollment when you wish to receive subsidies/ allowances of this program. Please refer to "Expenses covered by this program & the amount for a school year" on page 4 for details.



Inquiries

- Inquiry about **Financial Aid Program for School Children**
Financial Aid Program Group, Educational Affairs Section, Funabashi Board of Education
TEL 047-436-2852
- Inquiry about **Medical Expenses**
School Health Group, Health & Physical Education Section, Funabashi Board of Education
TEL 047-436-2874
- Inquiry about **School Lunch Fees**
School Lunch Fee Group, Health & Physical Education Section, Funabashi Board of Education
TEL 047-436-2418
- Inquiry about **the JSC's Mutual Aid Disaster Insurance Plan**
Safety and Crime Prevention Office, Health & Physical Education Section,
Funabashi Board of Education
TEL 047-436-2876

1 Eligibility

【Financial aid-requiring households (= *Youhogo*)】

① A person receiving welfare (*Seikatsu hogo*)

【Households needing financial aids to a certain extent (= *Jun-youhogo*)】

② A Person receiving Child Rearing Allowance (“*Jido Fuyo Teate*”, Allowance for Single-Parent Family)

※If your application for Child Rearing Allowance is currently being processed, the income test is required because you are deemed to be a person ③ below.

③ Other parents/ guardians (Those who need financial aids at the same level as above. See the table below for your reference.)

※Total household income of 2023 will be screened. Please refer to the following “Income Eligibility”.

[Reference] Income Eligibility 《Gross income (pre-tax income) is used for the table below.》

Household personnel	[Examples] Family members ※The income tests will be applied to all people living together.	The upper-limit amount of gross income (standard) (In principle, the total sum of income of each family member)
2 people	Mother (35 years old), Child (8 years old)	3,260,000 yen
3 people	Father (36 years old), Mother (34 years old), Child (10 years old)	4,050,000 yen
4 people	Father (42 years old), Mother (37 years old), Children (13 years old & 9 years old)	4,730,000 yen
5 people	Father (44 years old), Mother (40 years old), Children (13 years old, 10 years old & 5 years old)	5,010,000 yen
6 people	Father (45 years old), Mother (39 years old), Children (13 years old & 9 years old), Grandfather (72 years old), Grandmother (69 years old)	5,680,000 yen

◇Income eligibility may vary depending on the age of members in a household. The above is just an example. Some cases may not be applied to this program even if their income is below the standard, or some cases may be applied even if their income is above the standard. Please apply for this program if possible when you are uncertain that you meet eligibility requirements. In principle, the annual income of the previous year will be screened.

<Household personnel whose income is subject to be screened>

◇ In principle, the annual income of family members living together, i.e. father, mother, grandfather, grandmother, and siblings of the said student will be screened.

※1 An income that students got through part-time jobs is not screened.

※2 The income of a person who is away from home for work and the income of a person who lives together without resident registration are subject to be screened.



◇ The income of those who have resident registration in the same address will be subject to an income test even if they do not actually live there.

◇ Even if the households are separated on the certificate of residence, the income of those who live in the same address will be subject to screening. However, another household/ a person lives together in your address will be screened as a financially different household if the city can determine that you don't share the same livelihood with this household/ a person (livelihood is physically different, i.e. two-family house and the like*). Please contact Educational Affairs Section for the details.
*Drawings and utility bill receipts of two households are required.

★For households with sudden changes in financial situation★

If your family income dropped drastically due to unemployment or illness, and you wish to be screened based on your current income (not based on income of the previous year), please contact Educational Affairs Section. We will explain about the required documents according to each case including Job Leaving Certificate and Income Certificate only if we can determine that your current financial situation would be eligible for this program through an interview.

2 Required Documents

- [Please submit all required documents to school your child is attending.]

【Requirements for all applicants】

(1) Application form of Financial Aid Program for School Children
(Please see an example entry for your reference and fill it out.)

(2) A photocopy of a pass book

- ※ An application form is provide at schools, Educational Affairs Section in the City Hall, and General Service Center in front of Funabashi Station (5th floor of FACE).
You can also download the form through the website of the City.



【Requirements for applicable persons only】

(3) FY2024 (Reiwa 6) Tax Certificate

(the certificate on the income of FY2023 (Reiwa 5))※

※ [The tax certificate mentioned in (3) above is required only for those who apply to 1 or 2 below:]

1. Those who moved into Funabashi after January 2, 2024
2. Those who are not registered in Funabashi (those who are away from home for work)

Notes: The document with gross income, salary income, total income, various incomes, the number of dependents, and various deductions is required. The other documents are not acceptable.

◇ Please obtain your tax certificate at the municipal office where you have the resident registration as of January 1, 2024.

※ The tax certificate of that year will be available from the beginning of June. Please contact the relevant municipality.

- **Please be sure to submit the required documents by the deadline; otherwise the screening would be impossible.**

Important

The eligibility screening will be conducted by using the taxation information of FY2024 (Reiwa6, i.e. the annual income of 2023).

We cannot conduct the eligibility screening if some of your family members haven't filed their tax yet. Even when you don't have an income last year (except for dependents), you need to file your taxes.

Please go through the procedures at City Tax Section, on the 2nd floor of the City Hall. (As for company workers, the companies usually file employees' tax instead so it is unnecessary to file their tax for themselves.)

- ◇ Inquiry about tax filing: [City Tax Section TEL: 047-436-2214](tel:047-436-2214)

3 Place to submit required documents & Deadline

※ You need to apply for this program every year.

● Place to submit required documents: School your child is attending

● The 1st application deadline: Wednesday, May 8, 2024

● [Only those who need to submit the required document (3) above]
The deadline: Thursday, June 20, 2024※




- ※ For those who need to submit "FY2024(Reiwa 6) Tax Certificate" :
Firstly, submit an application form and other required documents by the 1st deadline, May 8, 2024 and then submit "FY2024 (Reiwa 6) Tax Certificate" by June 20, 2024, to the school your child is attending.

- ◇ In principle, those who apply for this program by the deadline and passed the screening will be eligible from April. (Except persons who moved into Funabashi after May)
- ◇ The result of the 1st application will be mail to you after the end of June in principle.
- ◇ You can apply for this program at any time during the school year (the last deadline is February 28). However, please note that the month you submit the application to your school shall be the starting month of subsidy if you apply for this program after the 1st application deadline.

4 Expenses covered by this program & the amount for a school year

A detailed statement of subsidy, which includes information such as the date of payment, expense items, and the subsidy amount, will be given to you through the school. Please note that you will not be exempt from paying the school actual expense (*Gakko Choshu-kin*).

Items	Eligibility		Eligible student/ items covered by this program	Month of payment (a standard)	Allowance (unit: yen)	
	<i>Youhogo</i>	<i>Jun-youhogo</i>			Elementary school	Junior high school
School Supplies for a first year student	—	○	The 1st grade students, entitled as of April	July ※1	57,060	63,000
School Supplies	—	○	All grades (monthly payments)	July, Dec., Mar. ※2 (The annual allowance is paid in three equal installments.)	11,630	22,730
School commuting supplies	—	○	The 2nd grade students and above (monthly payments)		2,270	2,270
Consumables	○	○	School Supplies (monthly payments)		3,650	5,910
Educational trips/ visits	○	○	Expenses borne by parents evenly	After the event ※3	Actual expenses	
Educational trips/ visits with overnight stays	○	○	Expenses borne by parents evenly (once a year)	After the event ※3	Actual expenses	
Field trips	○	○	Expenses borne by parents evenly (once each in elementary and junior high school)	After the event ※3	Actual expenses	
Commuting expenses to school	—	○	Elementary school -> one way: 4 km or more Junior high school -> one way: 6 km or more	Mar.	Actual expenses (The lowest transportation cost among options)	
Junior high school entrance preparation expenses	—	○	The 6th grade elementary school children	Mar.	63,000	Actual expenses (The upper payment limit: 30,150)
Expenses for club activities	—	○	Expenses for equipment that parents bear evenly for the club activities in junior high school	Dec., Mar.		
<div style="border: 1px solid black; padding: 5px;"> <p>[Important] Please keep all receipts of equipment for club activities purchased after April, 2024. These are required for expenses claims. The details will be provided to the eligible persons later.</p>  </div>						
A yearbook	—	○	A yearbook	Feb., Mar.	Actual expenses (The upper payment limit: 11,000)	Actual expenses (The upper payment limit: 8,800)
School lunch fee	—	○	The exemption program starts from the date of approval.		See "Exemption of School Lunch Fee" below for your reference.	
Medical expenses ※4	○	○	<div style="background-color: #f0f0f0; padding: 2px;"> ■ Diseases covered by this program Trachoma/ Conjunctivitis/ Ringworm/ Itch/ Impetigo/ Otitis media/ Chronic sinusitis (sinus problem)/ Adenoids/ Cavity/ Parasite disease </div>		Medical expenses covered by health insurance	

- ※1 If you received the elementary school entrance preparation expenses before enrolling elementary school and the junior high school entrance preparation expenses in the 6th grade of elementary school, the expenses for school supplies for a first year student are not provided. If the amount received for the School Entrance Preparation Expenses is less than the cost of the School Supplies for a first year student, the difference will be provided. We will notify those who are eligible for it in writing.
- ※2 The annual allowance is paid in three equal installments. April-July allowance will be paid in July, August-November allowance will be paid in December, and December-March allowance will be paid in March. The annual allowance is divided by 12 for the monthly amount.
- ※3 It will take some time to provide expenses for educational trips/ visits and fields trips because the school needs to confirm the actual expenses.
- ※4 Please be sure to receive the "Medical coupon issued by Funabashi Board of Education" at the school beforehand and bring it to hospital/ clinic when your child would like to receives medical treatments covered by this program. You don't need to pay for it. However, if the result of diagnosis is different from the disease above, you cannot use this coupon. In addition, "Single-Parent Medical Expenses Aid Certificate" and "Medical Coupon issued by Daily Life Support Section" cannot be used.



Exemption from payment of school lunch fee (Health & Physical Education Section)



A household which applied for Financial Aid Program for School Children and was designated as a households needing financial aids to a certain extent (*Jun-youhogo*) is exempt from paying school lunch fees.

※If you are on welfare, your child's school lunch fee will be covered by welfare.

1 Eligibility and the start date

- ◇“②Persons who are receiving Child Rearing Allowance (“*Jido Fuyo Teate*”, Allowance for Single-Parent Family)” or households regarded as “③Households needing financial aids to a certain extent” on page2. ※As the date of application for school lunch fee exemption program shall be regarded the date of filing of the application of Financial Aid Program for School Children.
- ◇The school lunch fee exemption program will start from the date that the eligibility for Financial Aid Program for School Children is confirmed.

2 Notice of Exemption

◇In addition to the Notice of Financial Aid Program for School Children, the "Notice of Determination on School Lunch Fee" will be mailed to you.

※If Financial Aid Program for School Children is applied to you after paying the school lunch fee, the paid school lunch fee will be refunded after the end of the following month you received the "Notice of School Lunch Fee Exemption".

※Health & Physical Education Section, Funabashi Board of Education is responsible for mailing the notices and letters regarding school lunch fees.

Exemption from payment of premiums of the JSC's Mutual Aid Disaster Insurance Plan

A person who applied for Financial Aid Program for School Children and was designated as a person with eligibility is exempt from paying premiums.

※No application is required if are recognized as eligible recipients of the Financial Aid Program for School Children.

※This exemption rule is applicable to eligible recipients of this program as of May 1.